# Using Pipeline eSign

Once Pipeline eSign is activated, your team can send signature requests, track their status, and collect signed copies, all without leaving the system.

# Introduction

As an admin, with Pipeline eSign, you're enabling your team to send signature requests smoothly and securely every day without leaving Paperless Pipeline. Once your plan is active, sending becomes a natural part of the transaction workflow.

Agents and admins can send docs from transactions or the Reference Library, depending on what makes sense in the moment.

You don't need to oversee every request, but you can support the process. You can track usage, adjust your monthly limit, view sent requests, and, if needed, create Reference Forms to help your team send faster and with fewer errors.

Once a request is sent, Pipeline handles delivery, tracks progress, and places the signed document in Unassigned Docs ready to be assiged like any other doc.

## Your eSign Plan

Your Pipeline eSign Plan gives you control over cost and flexibility. Set a monthly limit that fits your team's needs, only pay for what you use, and adjust your cap at any time. It's easy to manage, and built to scale, whether you're a small office or growing fast.

Your Pipeline eSign plan powers seamless signature requests within Paperless Pipeline. It's flexible, easy to manage, and built to scale with your team, whether you're a small office or growing fast.

### Learn more about Your eSign Plan.

# **Reference Forms**

Reference Forms are reusable signature request templates built from Reference Docs, with signer roles and fields already in place. They give your team a faster, more consistent way to request signatures without starting from scratch.

#### Learn how to Create & Manage Reference Forms.

### Signature Requests

Send Signature Requests

Pipeline eSign lets you send fast, secure, and reliable signature requests directly from Paperless Pipeline. Docs move straight from your transactions or Reference Library into the hands of signers and back into your workflow.

### Learn how to Send Signature Requests.

Manage Signature Requests

Keep track of every signature request sent, yours or your team's. From one central view, you can monitor status, resend, cancel, or take follow-up action as needed.

Learn how to Manage Signature Requests.