

## Why isn't my keyboard shortcut doing anything when I press it?

You hit **Ctrl + Alt + T** and the *Add Transaction* form doesn't open. The shortcut itself is fine. Something else has the keyboard's attention.

### Reason

A few things tend to swallow Pipeline's shortcuts: another tab or window has focus instead of Pipeline; you're inside a form field (a comment, a relative-date input, an email body) and the keys are going to that field; a browser extension is intercepting the combination; or, on Mac, you're using Cmd instead of Option (Opt).

### Solution

Walk through these in order:

- **Click on Pipeline's page first.** If you switched to another tab, the shortcut goes to that tab. Bring Pipeline forward and try again.
- **Check whether a field has focus.** A typing cursor in a comment box, an email body, or a date field means your keystrokes go there. Click outside the field (on a blank part of the page) and retry.
- **On Mac, confirm you're holding Option (Opt), not Cmd.** Pipeline's shortcuts are **Ctrl + Opt + [key]**.
- **Disable browser extensions one at a time.** Vimium, keyboard navigation extensions, and certain password managers intercept Ctrl + Alt combinations. Disable them in Pipeline's tab and retry.
- **Try a different browser.** If Pipeline shortcuts work in Chrome but not in your usual browser, an extension or browser-level shortcut is the cause.

For doc-preview shortcuts (page navigation, mark-as-reviewed), click on the preview itself first so it has focus, then press the key.