

Why Can't I Delete a Transaction?

Are you not able to delete a transaction? Only master admins can delete transactions. This guide explains what to do when you need to delete a transaction but are unable to do so.

Reason

When you do not see the option to **[Delete this Transaction]**, that means the profile you are logged into is not a master admin on the account.

Only master admins have the option to delete transactions.

Solution

To troubleshoot this:

- 1 If you are not a master admin, ask your admin to delete the transaction for you.
- 2 If you are a master admin and do not see the option to delete a transaction, make sure you are logged into your master admin profile. After that, you can delete the transaction. [Here's how →](#)