Billing Cycle

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Your plan renews on a monthly cycle: your transaction quota resets, and Pipeline charges your card on your bill date.

Introduction

It's the third of the month, you've added nothing, and Pipeline says your transactions are used up. That's the most common surprise in billing here, and it has one cause: your account doesn't run on the calendar. It runs on your billing cycle.

The cycle is the unit everything else hangs off. Your bill date is the day it turns over: your quota starts again, and Pipeline charges your card once for the plan you're on. There's no separate renewal to approve and no annual commitment sitting underneath it, because the whole arrangement is built to be decided one month at a time.

Knowing that one date answers most billing questions before you have to ask them. When your quota comes back, when the next charge lands, when a plan change actually takes effect, how long you're paid through if you stop. It's all the same date. And if your bill falls at an awkward point in your month, that's worth raising rather than working around.

How It Works

Pipeline anchors your billing cycle to the day you signed up, and it repeats every month from there.

When Your Cycle Starts

Your billing cycle begins on the date you signed up and renews monthly on that same bill date. Pipeline never bills you more than once every 30 days, no matter how many plan changes you make mid-cycle.

Your Quota Resets Each Cycle

At the start of every cycle your transaction quota resets to your plan's full amount. Open transactions you created in earlier months don't carry over against the new quota.

A transaction you delete within the same billing cycle it was created in doesn't count against that cycle's quota, so a duplicate or a test file costs nothing if it goes before the bill date.

Your "Paid Until" Date

Your account shows a **Paid Until** date — the end of the period your current payment covers. Your next bill date is the day that period renews.

Where to See It

You'll find your next bill date and monthly plan cost in your account settings, alongside the Current Usage panel.

Find Your Next Bill Date

Your bill date and plan cost live with your usage in account settings.

Who Can Do This: Master admins.

To find your next bill date:

1. Click the [Gear] in the upper-right corner, then [Admin / Settings].
2. Scroll to **Current Usage** in the left menu.
3. Read your next bill date and monthly plan cost, shown with your current quota and usage.

You'll see when your current period ends, what your next charge will be, and how much of your quota is left for the cycle.

Frequently Asked Questions

When does my billing cycle start?

On the date you signed up. It renews monthly on that same bill date, and you can view it under Current Usage in Admin / Settings.

How often am I charged?

No more than once every 30 days. That holds even if you change plans mid-cycle — plan changes don't trigger an extra charge.

If I downgrade mid-cycle, which plan am I billed for?

The plan you're on when the cycle closes. A downgrade lowers your quota immediately, and your next bill reflects the lower plan. If you downgrade near the end of a cycle, that bill shows the lower amount.

What does my "Paid Until" date mean?

It's the last day your current payment covers. Your account renews and bills again on the day after that period ends.

Do I get a receipt each month?

Yes. A payment receipt is emailed to the master admin's address each month. You can forward it to your accounting team or set up email forwarding for it.

Where do I see my next bill date and amount?

Under Current Usage in Admin / Settings. That panel shows your next bill date, monthly plan cost, and current quota and usage together.