Current Usage

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The Current Usage panel is your at-a-glance meter — transactions used, transactions left, and when the quota resets.

Introduction

Most people meet Current Usage right after a warning email: you're close to your transaction limit, and the number doesn't match what you thought your office had created. Opening the panel is the normal next move, and it's a fair thing to want to check for yourself.

Current Usage sits in *Admin / Settings* and reports one thing: where your account stands against its plan for the cycle you're in right now. Your plan sets the allowance, the billing cycle sets the window, and this panel is where the two meet. It's the same figure billing works from, so it settles the question rather than offering a second opinion.

Reading it takes a few seconds and tells you whether you're genuinely about to run out or the month just felt busy. If the number still looks wrong to you afterwards, that's worth a message to us before it's worth an upgrade.

How It Works

The panel pulls your live account numbers into one place, so you can check where you stand before creating your next transaction.

What It Shows

Current Usage lists your quota and usage for the cycle — transactions created so far and transactions remaining — plus the date your quota resets, your next bill date, and your monthly plan cost.

When to Check It

Glance at it before a busy stretch to see how much room you have left, or when you're deciding whether to change plans for the month.

View Your Current Usage

Your usage, reset date, and next bill all sit in one panel in account settings.

Who Can Do This: Master admins.

To view your current usage:

1. Click the [Gear] in the upper-right corner, then [Admin / Settings].
2. Scroll to **Current Usage** in the left menu.
3. Review your quota and usage, the date your quota resets, your next bill date, and your monthly plan cost.

You'll see exactly how many transactions you've used this cycle and how many you have left before your quota resets.

Count the Whole Account, Not the Cycle

Two screens here use the word usage, and it's easy to open the wrong one. The other is a lifetime total rather than a history, so it will tell you what the account has done since day one but won't break the past year out cycle by cycle.

Total Usage is the Reports page's account-wide view, counted from the day your account was created. It's a different screen from the Current Usage panel that tracks this month's billing quota.

See Total Usage

Frequently Asked Questions

Where do I check how many transactions I've used?

Under Current Usage in Admin / Settings. Click the Gear in the upper-right corner, choose Admin / Settings, and scroll to Current Usage in the left menu.

How many transactions do I have left this cycle?

The panel shows it directly. Current Usage lists your quota alongside what you've used, so your remaining transactions are right there.

When does my usage reset?

At the start of your next billing cycle. The reset date is shown in the Current Usage panel, and open transactions from earlier months don't count against the new quota.

Can agents see the Current Usage panel?

No — it's a master admin view. Usage and billing details live in Admin / Settings, which only master admins can reach.